



Keep Georgia Beautiful Awards Program

The Awards Program honors those whose ongoing efforts in community greening, waste reduction, and/or litter prevention exemplify leadership in protecting Georgia's environment. The Awards Program is based on the belief that positive reinforcement of hardworking and deserving individuals advances KGBF's mission and is a key way to create sustainable communities in Georgia.

2015 INDIVIDUAL ACHIEVEMENT AWARD

The "Carolyn Crayton" Woman of the Year Award & The "Steve Reynolds" Man of the Year Award honor an outstanding woman and man who have demonstrated *longtime* leadership in raising public awareness about solid waste issues, litter prevention and/or the need for citizens to participate in activities that preserve and enhance natural resources and public lands. This award is given to a volunteer or employee who excels *beyond* his or her normal job description.

The "Public Works Employee of the Year Award" honors an individual who is directly employed in solid waste or related activities by a city or county public works department. The nominee demonstrates an ongoing commitment in his or her job.

The "Student of the Year Award" honors a student (grade 7 and above) who has demonstrated outstanding leadership and dedication in raising awareness about solid waste issues, litter prevention, and/or the need for their peers to participate in activities that preserve and enhance natural resources and public lands. Student of the Year is only awarded once per student.

The "Law or Code Enforcement Official of the Year Award" honors an individual who is directly employed in code or law enforcement or related activities by a city or county government. The nominee has shown leadership in environmental enforcement efforts.

The "Elected Official of the Year Award" honors a local, state or federal elected official that has made a strong commitment to the community environment by supporting litter prevention, waste reduction, recycling, community greening and/or local affiliate activities.

HOW TO NOMINATE - ONLY THOSE ENTRIES IN COMPLIANCE WITH THESE GUIDELINES WILL BE JUDGED:

1. [Complete Award Information Sheet online](#)
2. Using the application guidelines compose an executive summary outlining your nominee's accomplishments and compile 5 - 10 examples of supplemental material to support the executive summary. (see page 2 for more detail).
3. Combine your executive summary with your supplemental materials into a single document and save as a PDF. Please note: this represents a change from previous years – only one document per award entry should be submitted. Multiple documents will not be permitted. For an example on how to convert a document into PDF format please click [here](#).
4. Submit your PDF application **by October 14, 2015** by email to: kgbfawards@gmail.com.

You will receive a confirmation email when your application is received.

Judging Criteria, Notification & Presentation

An independent panel of judges from the public, private, and government sectors will judge the entries. All winners will be notified by November 6, 2015. Award winners may not be selected in every category. First place awards will be presented at the Keep Georgia Beautiful Annual Awards Luncheon on December 16, at Marriott Century Center Hotel in Atlanta.

Submission Deadline: Wednesday, October 14, 2015

www.KeepGeorgiaBeautiful.org

The Keep Georgia Beautiful Foundation is a 501 (c)(3) nonprofit organization housed in the Georgia Department of Community Affairs. KGBF is a state affiliate of Keep America Beautiful, Inc.



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Guidelines: Application Format (Executive Summary & Supplemental Material)

1. Type the name of your organization in the top right-hand corner of the first page of your Executive Summary.
2. Use one-inch margins and 11-point type size. **Your overall summary must not exceed three (3) pages typed, single spaced.**
3. Compile 5 - 10 examples of supplemental material to support the Executive Summary, including press clips, brochures, photographs, letters of endorsement, proclamations, etc. Please resize files to smallest resolution. Cut and paste these supplemental materials into the pages following your Executive Summary. Include labels/descriptions where needed.
4. Save File As “**Name of Nominee- award category**” and convert to PDF format. For example: Smithville Eco Club-Litter Prevention.pdf or Trash to Treasure LLC-Waste Reduction.pdf
5. Email to KGBF at kgbfawards@gmail.com.

Guidelines: Executive Summary Content

1. **Background**
Provide a brief history of your nominee including how he or she first became involved in community or environmental projects. Include the nominee’s background, qualifications, number of years involved and other accomplishments (15 pts).
2. **Achievements**
Describe your nominee’s major achievements, and how he or she works with the community to obtain results. Include a description of the activities that took place to obtain the result (15 pts).
3. **Leadership**
Describe your nominee’s leadership qualities. Include how civic groups, the business community, individuals or others were involved in his or her vision (15 pts).
4. **Community and Environmental Action**
What litter prevention activities, community greening programs or waste reduction initiatives have the nominee participated in and/or led? Is the nominee involved with Keep America Beautiful at the national, state or local level? (15 pts).
5. **Supplemental Materials**
Substantiate claims made in Executive Summary (10 pts).

Questions: Please contact the Keep Georgia Beautiful Foundation at (404) 679-1580.
Email: kgbfawards@gmail.com

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